



Applewood Hills Golf Course
11840 60th St. North
Stillwater, MN 55082
651-342-2270
www.applewoodhillsgolf.com

BANQUET ROOM CONTRACT

EVENT NAME _____ *** # GUESTS * SATURDAY, --/--/2023**

	MAY-OCTOBER	NOVEMBER-APRIL
Room Rental Fee:	\$ 1999	\$ 999
Bar Minimum:	\$750	\$500
Linens Napkins:	\$1.50/guest	\$1.50/guest
Linens Table cover:	\$10.00/table	\$10.00/table
Domestic Hosted Keg Pricing:	\$350/keg	\$300/keg
Craft Hosted Keg Pricing:	\$450/keg	\$400/keg
Hosted Wine Pricing:	\$40/1.5 liter	\$40/1.5 liter
Hosted Fountain Soda Pricing:	\$150/event	\$99/event
Service Fees:	18% service charge	18% service charge
Non-refundable deposit:	\$499	\$299

BANQUET ROOM GUIDELINES

- ❖ Applewood will provide bartender (s), table linens, table arrangement, and clubhouse cleanup
 - o Linens are available in white, black, and champagne
- ❖ We provide typical glassware, but do not provide dishes, utensils, napkins, or specialty glassware (champagne flutes, margarita glasses).
- ❖ Applewood has ice available for your use at no additional charge. If large quantities are required, advance notice is needed to make sure we can supply the bar and your needs.
- ❖ No outside beverages may be brought on premise (including the parking lot).
- ❖ Glitter, confetti, and other like decorations are discouraged. A \$200 cleaning fee is required if desired.

EVENT TIMING

- ❖ Room rental is for the following time periods.
 - o Morning Events: 7:00am – 2:00pm
 - o Evening Events: 4:00pm – 12:30am (setup allowed at 3:00pm)
- ❖ Arrangements must be determined in advance if additional time is needed for your function.
- ❖ Room rental is paid upon booking and is non-refundable two weeks prior to the event date.

CATERING GUIDELINES

- ❖ All caterers must have a valid food catering license and proof of insurance.
- ❖ Food preparation must be done outside of the facility. Storage and final preparation may happen with use of available refrigeration and electrical in the food storage area.

DAMAGE GUIDELINES

- ❖ The cost of repairing or replacing any property broken or damaged or removed by a guest of the banquet function will be charged to the host or the guest responsible. If we cannot determine fault or we are unable to collect from responsible guest(s), the responsibility will fall to the event host. Glitter, confetti, and rice are not allowed as decoration. Candles with enclosed flames are allowed, but open flames are not.

Applewood Hills Representative

Event Representative